

# Keep in touch with parents

For parents, receiving good news about their child's day at school is important. It helps them to be proud of their child and enhances the working relationship between family and school.

- ✓ Identify the best methods for regular, ongoing communication, and decide who will communicate about what.
- ✓ Use both face-to-face meetings and online facilities to support planning and communication. These can include electronic notebooks (for example, blogs or Google Docs), email and phone calls to talk with parents and caregivers.
- ✓ Ensure that responses are timely and responsive to parental queries.

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