

Supporting teacher aides to gather useful data

A suggestion for implementing the strategy

'Support and prepare teachers in their role'

from the Guide: [Teacher aide practice](#)

Includes:

Utilise technologies

Taking and sharing notes

Teach active listening

Utilise simple rubrics

Inclusive Education

From

Guide: [Supporting effective teacher aide practice](#)

Strategy: [Support and prepare teachers in their role](#)

Suggestion: [Supporting teacher aides to gather useful data](#)

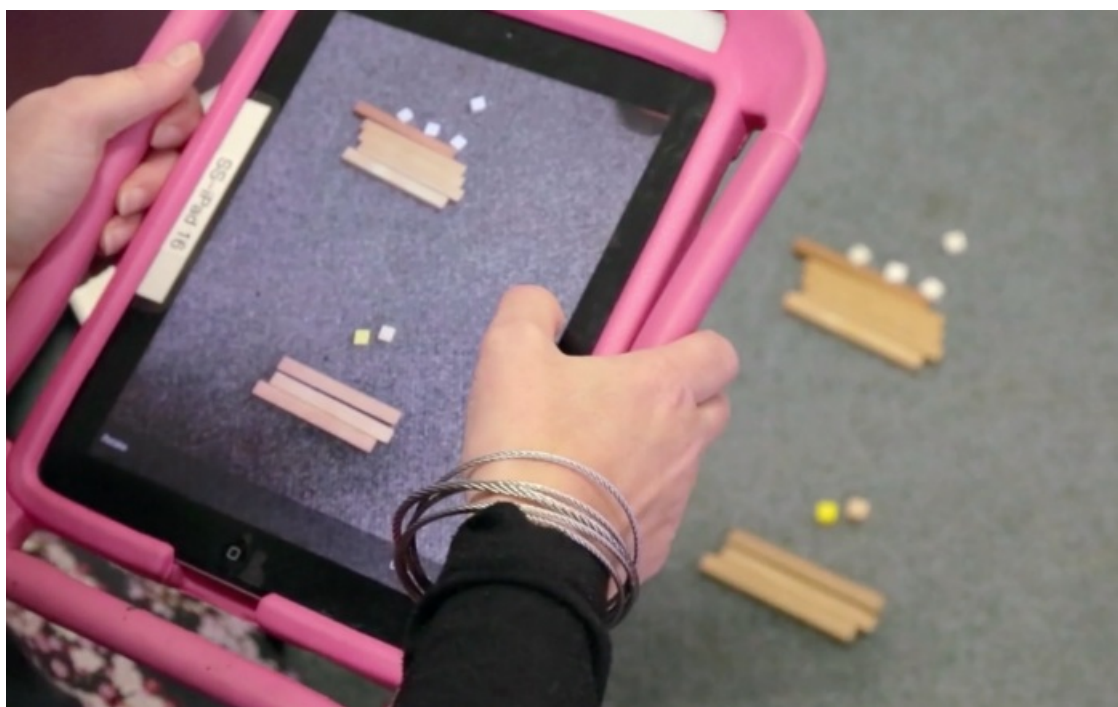
Date

15 September 2025

Link

inclusive.tki.org.nz/guides/supporting-effective-teacher-aide-practice/support-ta-to-gather-useful-data

Utilise technologies



Source:

Ministry of Education | Te Tāhuhu o te Mātauranga

[View full image \(1.9 MB\)](#)

Inclusive Education

From

Guide: [Supporting effective teacher aide practice](#)

Strategy: [Support and prepare teachers in their role](#)

Suggestion: [Supporting teacher aides to gather useful data](#)

Date

15 September 2025

Link

inclusive.tki.org.nz/guides/supporting-effective-teacher-aide-practice/support-ta-to-gather-useful-data

Taking and sharing notes

Discuss ways teachers can keep communication flowing between themselves and the teacher aides, in between regular meetings.

Starting points for discussion:

- Teacher aides can use sticky notes on students' books and materials or comments in digital files to give feedback to teachers.
- Designate a notebook (either digital or hard copy) so that each team member can enter information, observations, and questions and can read what others have written.
- Email observations.
- Take photos and annotate them.

[Inclusive Education](#)

From

Guide: [Supporting effective teacher aide practice](#)

Strategy: [Support and prepare teachers in their role](#)

Suggestion: [Supporting teacher aides to gather useful data](#)

Date

15 September 2025

Link

inclusive.tki.org.nz/guides/supporting-effective-teacher-aide-practice/support-ta-to-gather-useful-data

Teach active listening



Source:

Ministry of Education | Te Tāhuhu o te Mātauranga

[View full image \(1.2 MB\)](#)

Inclusive Education

From

Guide: [Supporting effective teacher aide practice](#)

Strategy: [Support and prepare teachers in their role](#)

Suggestion: [Supporting teacher aides to gather useful data](#)

Date

15 September 2025

Link

inclusive.tki.org.nz/guides/supporting-effective-teacher-aide-practice/support-ta-to-gather-useful-data

Utilise simple rubrics

Name of TA:				
Success criteria	Tahu	Emma	Lachie	Anna
1	I	C	M	I
2
3
4
Key: <ul style="list-style-type: none">• I - can do this independently• P - can do with prompting• C - can do with clues• M - modelled for the student				

Source:

Adapted from The Teaching Assistant's Guide to Effective Interaction: How to Maximise your Practice.

<https://www.maximisingtas.co.uk/resources/resources-tas-guide-to-effective-interaction-how-to-maximise-your-practice>

[View full image \(159 KB\)](#)

This information was downloaded/printed from the Ministry of Education's website "Inclusive Education". Except where otherwise noted it is Crown Copyright 2018.

Information on the Inclusive Education website is regularly updated so we recommend you check the website version of this information to ensure it remains current.