

# Allocate collaborative planning time

For the teacher and TA partnership to be most effective, they need regular time for liaison and planning.

Consider:

- freeing up the teacher when the TA is available – have someone cover the class once a week to give the teacher and teacher aide time to meet
- enabling the TA to spend 15–30 minutes less time in the class to allow time to meet after or before school with the teacher
- supporting teachers and TAs on a rotation basis to meet during combined class activities (for example, during assembly).

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