

# Build collaborative relationship

Checklist for building collaborative working relationships between teachers and teacher aides.

- ✓ Check school policies have been introduced to the teacher aide, including those on confidentiality policy and practice.
- ✓ Agree on communication methods.
- ✓ Explain classroom routines.
- ✓ Provide information about the students they are working with.
- ✓ Provide a daily written schedule of tasks, including plans to follow when implementing teacher-planned instruction.
- ✓ Demonstrate strategies for working with students.
- ✓ Schedule regular debriefings to discuss issues, answer questions, and reflect on student progress.
- ✓ Acknowledge and recognise the teacher aide's work and give specific constructive feedback.

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