

Inclusive Education

From

Guide: [Allergies and learning](#)

Strategy: [Develop and implement health and safety policies and procedures](#)

Suggestion: [Review your incident response register and procedures](#)

Date

20 June 2026

Link

inclusive.tki.org.nz/guides/allergies-and-learning/review-your-incident-response-register-and-procedures

Legal requirements

WorkSafe NZ must be notified when work-related incidents/events occur.

Record and investigate all allergic reactions, whether mild or severe, that require medication and teacher time/attention.

Reportable incidents include:

- fatalities
- serious injuries and illnesses
- unplanned or uncontrolled workplace incidents that could put people at risk of serious injury or illness.

Schools and early learning services must:

- report, record, and investigate all incidents accurately and promptly
- identify any trends
- report these to their health and safety representative and/or BoT, and WorkSafe, if it is a notifiable incident.

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